Here's a breakdown of how you can develop a daily routine based on the information in your Google Drive, focusing on the "Fae Intelligence Consulting" project:

### Understanding Fae Intelligence's Approach

* **Practical AI, Real-World Results:** Fae Intelligence emphasizes delivering tangible outcomes with accessible AI tools. Their approach focuses on immediate operational improvements and using low-cost AI tools.
* **Hands-On Training:** They utilize hands-on training workshops to ensure users can effectively apply AI in their daily workflows.
* **Targeting "Knowledge Workers":** Fae Intelligence aims to empower all "knowledge workers" across various departments, from the factory floor to the front office.
* **Modular Curriculum:** Their training programs are structured with a modular and progressive curriculum, allowing for tailored learning experiences.

### Key Areas for Your Daily Routine

Based on the documents, consider incorporating these elements into your daily routine:

1. **Tool Utilization Training:**
   * **Focus on Practical Application:** Dedicate time to learning and applying new tools with a hands-on approach.
   * **Prioritize "Quick Wins":** Identify tools that offer immediate value and can be easily integrated into your daily tasks.
   * **Role-Based Relevance:** Tailor your learning to your specific role and how the tools can address your daily challenges.
2. **Curriculum Design & Content:**
   * **Modular Approach:** If you're developing training materials, use a modular structure. This allows for flexibility and caters to different skill levels.
   * **Varied Content:** Include modules on topics like AI tools, automation, data visualization, and cybersecurity.
3. **Delivery Methods:**
   * **Blended Learning:** Combine interactive workshops with self-paced learning resources.
   * **Hands-on Labs:** Incorporate practical exercises to reinforce learning.
4. **Strategic Learnings:**
   * **Practicality and Results:** Prioritize tangible outcomes and demonstrable impact.
   * **Accessibility:** Ensure tools and training are approachable for all users, regardless of their technical background.
   * **Hands-On Training:** Emphasize hands-on learning with accessible tools.

### Examples of Training Modules

* **Introduction to AI Tools for Business:** Demystifying AI and introducing free or low-cost tools.
* **Leveraging Automation for Productivity:** Using automation tools to streamline routine tasks.
* **Advanced Data Visualization and Analysis Tools:** Training on tools for data analysis and visualization.
* **Cybersecurity Fundamentals for Non-IT Professionals:** Essential cybersecurity knowledge for all employees.

### Fae Intelligence's Strengths

* **Practical AI Training:** Fae Intelligence excels at making AI concepts accessible and relevant to practical business scenarios.
* **Operational Focus:** Their training is designed to deliver tangible results with immediate applicability.
* **Experienced Curriculum Developer:** Their curriculum is developed by an operations veteran with hands-on AI expertise.

### Key Considerations

* **Address "Implementation Gap":** Focus on bridging the gap between strategic intent and practical application of new tools.
* **Consider Client Pain Points:** Be aware of challenges like being overwhelmed by options, lack of expertise, integration issues, and ROI justification.
* **Incorporate Change Management:** Address resistance to change and ensure organizational buy-in.

Would you like me to help you refine a specific part of your daily routine based on these files?